



Town of Arlington, Massachusetts
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Minutes 11/15/2012

Capital Planning Committee
Meeting Minutes
November 15, 2012

In attendance were:

Steve Andrew
Andrew Flanagan
Charles Foskett
Paul Olsen
Brian Rehrig
Diane Johnson
Ruth Lewis*
Anthony Lionetta
Barbara Thornton

* Denotes those not in attendance

- Meeting Opened: Meeting was opened and minutes of the November 7th meeting were approved.
- Park Requests: Paul Olsen reviewed the Subcommittee's meeting with Joe Connelly. (written memo provided). The last phase of improvements at Robbins Farm (\$506k in FY16) consists of the ballfield and the basketball courts. Charlie Foskett questioned if the barn foundation, that is under the abandoned tennis courts, is safe. Andrew Flanagan will carry this question to Joe Connelly.

The Subcommittee recommended the transfer of a portion of unused balances to the \$55k safety netting request for the Summer Street field. The Subcommittee also recommended the transfer of the remaining unused balances (about \$17k) to the ADA Study request. This, along with a revised request of \$40k in FY14 would allow for the study to be done in one year rather than having to spread it over two years. (The current \$55k request for netting in FY14 and the \$30k request for the ADA study in FY15 can be deleted.) The CPC agreed with these recommendations. Andrew Flanagan will prepare a written motion for a formal vote at the next meeting.

- School Department Requests: Barbara Thornton continued the subcommittee's report on School Department requests. Highlighted comments are follows:
 - Several requests were questioned on merit as a capital item. These include Music Instruments, Furniture for the Language Lab (denied), and Gym Floor Refinishing (denied).
 - Several requests were postpone pending the development of a renovation plan for the High School. These include the renovation of the old auto shop, Lowe Auditorium chairs, Building B steps, floor replacement, locker room replacement, and boiler room repair.
 - Several key actions items were identified for follow up and a status report at the next meeting:
 1. School Department to complete getting an appraisal of cost to repair leaking windows at the Hardy School. Findings expected soon.
 2. Report is to be provided on the Chiller problem / replacement at the Peirce School. Report expected soon.
 3. School Department to undertake an energy analysis related to the boiler replacement.

4. School Department to develop a Renovation Plan for the High School.
5. School Department to develop a ten year plan for improvements at Stratton. Also, Stratton annual requests are to be combined into one request.

- Fire Department Requests: Brian Rehrig reported on the Subcommittee meeting with the Fire Department. (written memo provided) Highlighted comments are as follows:

- Reduce Central Station Design request from \$550k to \$450k.
- Increase Central Station budget from \$5,500k to \$5,600k
- Fire Department will refurbish the 2001 Pumper within the limits of the unused balance from the purchase made for replacement pumper.

- Police Department Requests: Brian Rehrig reported on the Subcommittee meeting with the Police Department. (written memo provided). The Police department has several FY14 requests that were not in the plan last year. Highlighted comments are as follows:

- Annual Body Armor requests are now required, because of union issues with mandatory wearing of body armor, makes the Town not eligible for Federal funding for this armor.
- Annual Security Camera requests are denied. These need to wait for programmatic changes to the building.
- The following requests were denied: Radio Upgrade, Variable Message Board, Traffic Counters, Speed Display Signs and Speed Wagon.
- Canine replacement was questioned as a capital item. Andrew is to do some research on this.
- Tablet Request moved to FY18.
- It was recommended that the Weapons Range Renovation be rolled into the overall building renovation program.

- Security / Telephone System: Developing a standardized town wide plan and equipment selection for both security and telephone systems has been discussed for many years. However, there has been no movement on this. Accordingly, a recommendation was made to use some of the \$120k from the Ottoson phone system item to hire a consultant to assist the Town with these matters. It was noted that this needs to be done quickly in order to the proper phone system for the new Thompson School.

- Next meeting: November 29, 2012.

Adjournment